

UUFN Board Minutes
December 8, 2021
MacKinnon Hall, in person, 7 pm

6:00 – Mealtime with Board Members

6:45 – Open Mic (no takers)

7:00 – Opening Words – Rev. Don Garrett

7:01 – appoint timekeeper – John Pesek

7:03 – Approve November Minutes,

Janet Louise moved to approve the November 10, 2021 minutes, passed unanimously

Janet Louise moved to approve the November 17, 2021 minutes, passed unanimously

7:10 – Treasurer’s Report – Pat Field

- Pledge statements will be going out 5 times per year - quarterly and before the calendar yearend.
- AV equipment will be categorized as an asset not charged to a committee

7:15 – Finance Committee – Alan Coffey

- By-laws call for an Audit (\$5000), Review (\$3500), Compilation (\$1500)
 - Finance Committee will make a proposal for a change in By-laws by 1/9
- Basket donations are both deposited and recorded by the accountant
- Don Garrett will now submit receipts for all charges

7:32 – Capital Campaign Report – Janet Arenson

- Committee has started to solicit gifts this week

7:35 - DRE Report – Andrea Harding

- Youth group doing work to earn funds for Spring service trip
- will be an OWL class with UCC
- See attached report

7:40 – Fellowship Team – Rachael Coffey

- see attached report
- Anne Feurer working on launching extended families
- Activities & Food in MacKinnon Hall approval
 - Board supports the Fellowship Team Chairs decision to have activities and food in the fellowship,
 - Other Covid protocols remain
- Pam Baumbach will submit to Breeze to apply food alliance changes to the website

7:59 - Pat Field will start working on getting rental forms and start dealing with rentals.

8:01 – Membership – Diana Guinnip

- See attached report
- John Pesek will speak to the New-UU class (by Zoom) about governance on Jan 22nd

7:55 – Publications – meeting dates

8:05 – Fellowship Hall Survey – Karen Barker

- While the survey was well thought out, the timing of the execution of the survey and project could distract from the capital campaign efforts, so board is tabling this for now.

8:10 – Day Care Center – smell coming from locked door in Fahs Hall

- The closet was explored, all food was taken out. The Key is in the drawer under microwave, available to Connie
- City Business License needed - the office is working on it

8:15 – Administrative Assistant Hiring Report – Liz Carlisle/Rachael Coffey

- John Pesek moved that the board allocates up to \$500 to the Office Assistant search. Passes unanimously.

8:22 – Tech Impact – Google Docs/DropBox – Robert Odle, Rev. Don Garrett, Tery Griffin

- See Attached report
- Board agrees with the Network Options and TechImpact Meeting Report and charges Robert Odle with proceeding with Google Drive and setting up folders for the board, teams, and committees for testing
- Arrange for training and have How To documents available.

8:34 _ Minister's report - Rev. Don Garrett

- See Attached report

8:40 – Closing Words – Rev. Don Garrett