

Unitarian Universalist Fellowship of Newark, Inc., (UUFN)

Mission: UUFN is a community of spiritual seekers
inspired to promote a just and compassionate world.

Board Meeting (in person at UUFN)

July 14, 2021

UUFN Board Meeting Minutes

In Attendance: Janet Louise (President), Bev LaRock (Past President), Pam Baumbach (Secretary), John Pesek (Member-at-large), Deb Morris (Leadership Development)

6:45 - Congregant Time to speak – Check-in

- No one showed up to comment

7:07 – Chalice Lighting – Opening Words – Janet Louise

7:10 – Check in

7:17 – Approve last month’s Board minutes (from June 9, 2021 Board meeting)

- Copy in Dropbox
- All in favor with following changes: remove the word debacle and add Tara Wheeler to Attendees
- Send copy of Approved Minutes to John Pesek to be posted on website under [Governance]
- [Governance] page has password and is for Friends and Members only, Leidy makes password available to those who ask, Janet Louise will put in her update.
- Discussion about need for password, discussed that no sensitive information on page. Janet Louise asked John Pesek to have Teri Griffins to take password off the page.

7:25 – Introduce new board

- Pam Baumbach, Secretary and John Pesek, Member-at-Large

7:28 – Leadership Development Report

- Open Board position: President-Elect (11 asked, all nos), Treasurer (2 asked, second considering), Member At Large (someone considering but reluctant)
- Property Chair
- Documents LDC Google drive with limited access (LDC & Janet Louise)
- UU Institute has classes online (LDC will help fund classes if someone wants to take them)
- New LDC list
- Do vacant positions count towards the quorum?
- In the By-Laws – a quorum is defined as major of the currently serving members of the board (currently would be 3 of the 4)
- May need to ask on Sunday Mornings for candidates

7:45 – Financial Report – Alan Coffey

- Alan C will be chair of the finance committee.
- Alan will check with UUA for funding for the Mackinnan Hall renovation project.

7:55 – Leidy – Report on progress with Tech Impact

- Not billing until the onboarding is complete,
- lots of calls and meetings since contract signed.
- Needed to get computers updated – done
- Glen purchased the package not the licenses so need to subscribe to MS365 for \$5 to \$15 per month per computer.
- Some of the concerns are with storage, we use Dropbox and google drive enterprise.
- The bookkeeper has one computer with Quickbooks but it needs to be on his newer. He wants us to purchase the Quickbooks software. Asking Alan Coffey to discuss the software need with Chris.
- Tech Impact has a new rep. Kaseya virus affected them.

8:10 – President’s update

- Reopening Picnic - Sept 13 can serve food, not a transmission risk, take kids into Warden Lounge, masks, children sizes masks, can we have some of the instant tests. Will be a sign up for contract tracing if needed.
- Activities - getting feedback to start up like:
 - Extended Families – Anne Feurer was in the program 20-30 years ago, create groupings
 - Auction – people are volunteering, Lois & Mike Hoffman and Laura Athey have agreed to be involved, services/keep affordable/no garage sale stuff/
- Board Retreat – August 13 & 14
 - Friday Night: meal, Board & Don, at Janet Louise’s studio food at 6pm, Janet to propose menu
 - Saturday: Bev LaRocks house 9:30am – Acme sandwiches for lunch, bring Keurig – cold brew, sandwiches & sides. Ask Paul if he can pickup, until 5pm wrap up with dinner Bakers
 - Janet will let us know what to do

8:39 Motion to change officers on TD Ameritrade accounts

- Pam read and made the motion:

“The following people were elected to Board positions at the June 6, 2021 Congregational Meeting, with their term starting July 1, 2021: Secretary: Pamela Baumbach and Member at Large: John Pesek. The following people are continuing in their presidents’ rotation, effective July 1, 2021: President: Janet Louise and Past President: Beverly La Rock.

At this time, there is no Treasurer.”

- All in favor, no opposed, no abstentions

8: to 8: – Opening & closing words person for [August 11](#) Board meeting

8:45– Closing words & Chalice Extinguish – Janet Louise
Prayer for the Lampkeeper – Joe Cherry

8:50 Meeting Adjourned