

Unitarian Universalist Fellowship of Newark, Inc., (UUFN)

Mission: UUFN is a community of spiritual seekers inspired to promote a just and compassionate world.

Board Meeting

April 14, 2021 Agenda

In Attendance: Beverly La Rock (President), Janet Louise (President-Elect), Carol Boncelet (Past President), Rev. Don Garrett (Minister), Peter Hartranft (Member-at-Large), Tara Wheeler (Secretary), Glen Schmiesing (Treasurer), Karen Barker (attended during the congregant check-in)

6:45 - Congregant Time to speak - Check in

- Karen Barker joined the board to propose a Task Force to consider the future of Fellowship Hall.

7:00 Chalice Lighting – Carol

8:05 – Approve March 2021 minutes

- The board unanimously approved the March 2021 meeting minutes.

8:10 – Vote on Fellowship Hall Task Force

- The board unanimously approved the creation of the Task Force. The board chartered the task force to begin the research for various options for the future of Fellowship Hall.

8:15 – GA Discussion – Janet

- The board previously approved three delegates from the board to attend GA.
- The board agreed to offer funding for Mary Canon to attend GA, since she has expressed interest. If a President Elect is selected, we would consider funding that person as well.

8:20 – IT update – camera update – day care update - Personnel – Reopening – Bev

- We recently hired a roofer to fix the roof at Fellowship Hall for \$800.
- Pat W. sent the board an estimate to fix the roof in Fahs Hall. The estimate is approximately \$3,000.
- The board unanimously approved the Property committee to move ahead with this work.
- We recently signed an agreement with Tech Impact for Tech Support. They have recommended using Box for file storage going forward.
- Personnel is working on updating job descriptions, formalizing performance evaluations, and setting up retirement accounts as needed. The board agreed

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that having a discussion at the start of the next congregational year about the function of SRSTs is a good idea.

- Pat W. was looking into WIFI extenders to support the security cameras. Extenders won't be enough bandwidth for the long-term. With the renovation of MacKinnon, we may need to evaluate needs for the long-term.
- Reopening:
 - We are going to encourage any small groups to begin to meet in person at the Fellowship.
 - We hope to have some outdoor activities during the warmer weather.
- Day Care Update:
 - The day care had to call police due to a dispute between two parents. Bev is going to ask Jan Arenson to discuss the communication between the day care and UUFN about important issues that present issues of concern to our people and our building.

8:30 Team Updates – Peter and Merry – end of year reports

- Peter and Merry will ask for end-of-year reports from committees and teams.

8:45 -Finances – Glen

- Pledge Drive: We have received over \$160,000 so far.
- Net assets through February have increased by \$75,000 due to reduced expenses due to the pandemic.
- Glen is working on the budget and budget requests for 2021—2022. The proposed budget should be sent out prior to the next board meeting and prior to the May 16th Congregational Meeting.

8:50 -Minister's Report – Discretionary Fund Don

9:00 – May 16 Congregational Meeting –

- We have three people that will need to be voted on at the Congregational Meeting: John Pesek for Member-at-Large (board position), Susan King for Leadership Development Committee, and Kecia McMillian for the Endowment Committee.
- Glen will send the proposed budget to the board within the next few weeks.

9:10- Executive Session – Good night Don

9:20 – Extinguish Chalice – Closing Words – Carol

Merry does words and chalice in MAY