

Unitarian Universalist Fellowship of Newark, Inc., (UUFN)

Mission: UUFN is a community of spiritual seekers inspired to promote a just and compassionate world.

Board Meeting (in person at UUFN)

May 12, 2021 Minutes (by Carol)

In Attendance: Beverly La Rock (President), Janet Louise (President-Elect), Carol Boncelet (Past President), Rev. Don Garrett (Minister), Merry Ostheimer (Member-at-Large), Glen Schmiesing (Treasurer)

6:45 - Congregant Time to speak – no one addressed the Board

7:00 Chalice Lighting – Merry

- Approved the April 14 2021 minutes. Merry confirmed that Leidy is the point person for Tech Impact.
- GA. Delegates Bev and Glen have registered with their credentials. Janet has not yet registered. The GA registrations for Deb Morris and Mary Cannon will be paid by UUFN.
- Minister's Report (Don's written report is in Dropbox, this is a very partial summary): worship services, pastoral care (including a workshop), and project work (ceiling task force and AV project). Glen recommended that the availability of Pastoral Care gets advertised in Connections. But since 3 members of Pastoral Care are leaving, and the committee is in flux, we might want to wait a few months for that.

Don explained that his participation in the projects is in anticipation of his expanded responsibilities starting in July. Don received \$3,000 for his discretionary fund. Glen is working with the bookkeeper to determine the correct amount – the \$3,000 is a partial amount. Don met w/his SRST (rescheduled) on Wednesday, but Merry cannot attend SRST meetings on Wednesdays. They will work to find meeting times that work for all members. Worship plans to hold the first in-person service on September 12.

- Committee Reports/Concerns: Reminder for all Board members to ask their committees for annual reports. Board members can solicit their friends for open Board and committee positions (no need to first ask LDC).
- Glen recommends we use the full legal name on documents. We discussed this and will make sure we do it for legal documents. Leidy should change her email signature line to use our correct name.
- Congregational meeting: LDC would like 5 minutes on the agenda, Don and Andrea will also give reports at the meeting. We talked about how to get the Committee Reports to the congregation. We used to hand out paper reports when we met in person. Even though Peter has resigned, Bev will ask Peter if he can get reports from his committees.

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-Lay Leaders meeting: will likely need revitalized Fellowship Committee. Some committee members are concerned about in-person meetings. Zoom (or hybrid) is a good solution. Committees need to know the WiFi password (it's in the office, near Leidy's desk). Worship Committee is preparing a survey (including questions about comfort level of returning to the building).

– Executive Session began (since the budget was the only remaining item, and Don can not vote for the budget, Don left the meeting and did not return to the meeting once Executive Session ended).

-Executive Session ended

-Finish review of the Budget: The Board agreed to the budget recommended by the Finance Committee with a few changes: \$12,000 of capital projects will be increased to \$30,000 (both income and expense side of the budget), accept Finance Committee suggestion 4(a)i reduce the allowance for uncollectable pledges from 5% to 3%, and accept Finance Committee suggestion 4(a)ii add expected late pledges of \$7,360. This should result in a balanced budget. The Board voted unanimously to support the revised budget. This budget will be sent to the congregation with the call to meeting.

Very late – Extinguish Chalice – Closing Words – Merry

Bev does words and chalice in June.