

Unitarian Universalist Fellowship of Newark, Inc., (UUFN)

Mission: UUFN is a community of spiritual seekers
inspired to promote a just and compassionate world.

Board Meeting

March 10, 2021 Agenda

6:45 - Congregant Time to speak - Check in

6:55 - Chalice Lighting - opening words - Bev

6:55 - 7:10 Eighth Principle Task Force creation - John Pesek

- John joined the board to discuss the proposed procedures for creating a Task Force around the 8th Principle.
- The group discussed that the adoption of the 8th Principle would be taken verbatim, as it has been adopted by many other congregations so far.
- The Task Force creation was unanimously approved by the board.

7:10 - 7:20 IT Discussion – Rachael

- Glen purchased Office 365 for the office computers; Glen will follow up to figure out how to make sure it is installed on each office computer.
- Rachael joined the board to request that the board allocate some funds for the Communications Committee to hire Tech Impact to complete an assessment of current technology tools.
- The Board unanimously approved the Communications committee to hire a 3rd Party to do an assessment for a fee of up to \$500.

7:09 – 7:10 Approve last month's Board minutes

- The February 2021 minutes were unanimously approved.

7:20 - 7:25 GA discussion – Janet

- GA is June 23 – 27th and the cost is \$200 per person.
- Registration is currently open.
- UUFN has a budget of \$1,000 per year to send delegates, which will cover the cost for our three delegates (Bev, Janet, and Glen). The Board agreed to invite congregation members to apply for financial support by May 1st to attend GA (using the remaining \$400 in our budget). Janet will send the announcement out to the congregation.
- The Board unanimously approved the selection of delegates: Bev, Janet, and Glen.

7:25 - 7:35 Committee and Team Updates

General Committee and Team Discussion:

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- Comments on committees and teams: we should remind committees and teams to find new chairs when people are stepping down. It is also their responsibility to manage who is receiving the emails at each email domain (ex: communications@uufn.org).
- Jeff Ramberg agreed to focus next year on making sure updated job descriptions for each team and committee. This will be a short-term project for next year.
- At the end of the year, the President will write an update about the congregation which will include updates from committees and teams. Tara will re-send the monthly report template to the Board for use in collecting updates.
- Property: the daycare has reported several concerns in Fahs Hall. There also are issues with the ceiling in Fellowship Hall. A roofer is planned to come review the situation in Fahs Hall and Fellowship Hall. The Board decided to discuss the possible need for a Task Force to review what is going on with Fellowship Hall; Bev will plan to discuss this at our next Congregational Meeting.

Any concerns with Peter's Teams:

- We are having the first meeting with the architect/contractor about the project at MacKinnon Hall next week.
- Not many teams and committees under Peter's purview are actively meeting.
- There is one new security camera installed near the shed. We are waiting for an electrician to come out to the property to see what is needed to install the other security camera.

7:35 - 7:40 Any concerns with Merry's Teams

- Merry's team reports are on Dropbox and there were no concerns to report.

7:40 - 7:50 Finances – Glen

- We have 22 pledges in so far. The pledge campaign has been going for about a week.
- We do not yet have the February financials; we will review February financials at next month's Board meeting.

7:50 - 8:00 Minister's. Report

- Don set up a new account for the Minister's discretionary fund; he will work with Glen to get funds deposited in the new account.

8:20 - 8:25 Closing words and extinguish chalice

Next Meeting April 13 - Carol for opening and closing words