

Unitarian-Universalist Fellowship of Newark
November 11,2020
Board of Directors – Meeting Agenda

In attendance:

Beverly La Rock (President), Janet Louise (President-Elect), Carol Boncelet (Past President), Rev. Don Garrett, Peter Hartranft (Member-at-Large), Merry Ostheimer (Member-at-Large), Tara Wheeler (Secretary), Glen Schmiesing (Treasurer)

6:45 Time for congregants to address the Board or check in

- No friends or members joined the board this evening.

7:00 Light chalice and opening words – Tara

7:05 Check In – Timekeeper starts

7:15 Committee Reports – Merry and Peter

- Merry received updates for all committees but the Worship Committee.
- Liz Carlisle is stepping down as co-chair of Social Justice and they are looking for someone to step in. They do need someone to do monthly social media posts for social justice.
- The board reviewed and discussed the property report and membership report. Pat W. received a quote to remove two trees that are at risk of falling; the board agreed with moving forward to have these two trees removed.

7:25 Approval September and October Board minutes

- September and October minutes were unanimously approved.

Old Business:

7:40 - Capitol Improvement Project Update – Carol

- Dave Athey is taking the lead on reaching out to contractors for proposals for a scope of work. We are still waiting to receive proposals from reputable companies.

7:45 – Financial Report – Glen

- The board reviewed the Statement of Financial Position through the end of September 2020 and the Statement of Income and Expenses (July – September 2020).

- The board discussed the need to have a financial audit every five years, under the purview of the President-Elect.
- Janet and Tara offered to join Finance Committee meetings going forward once the Committee confirms monthly meeting days/times.

7:55 – Minister’s Report

- There have been two worship services since the last board meeting lead by Don. All meetings are online. Worship is meeting weekly.
- Don wrote a new welcome letter to be sent to new visitors who join via Zoom.

New Business:

8:00 - Team/Committee Policies – None from Jeff to review

8:00 Strategic planning – Peter

8:20 – Executive Session -

8:45 -Closing Words – Tara

8:50 - Extinguish Chalice

Next Board Meeting: December 9 – Don does opening and closing words